

BX PAC Meeting Minutes

October 16 7:00-8:30pm BX School Library

In attendance:

Amanda Connor (PAC President), Sarah Hanson (DPAC), Karyn Lawrence, Marnee Maxted, Christal Armstrong (Treasurer), Shay Best (Staff Rep), Shawna Brooker (Member at Large), Tanis Hornhardt, Robin Cardew (Vice-Chair), Trish Hanke, Denise Bateman, Regan Truscott, Louise Alexander (Vice Principal)

Call meeting to order at 7:04 pm by Amanda Connor

-Motion made by Christal A. to adopt the September meeting minutes. Seconded by Regan T.
Discussion was held. **Motion carried**

Principal's report: Louise Alexander (Vice-Principal)

Choir is up and running. They will be singing at the Remembrance Day assembly.

Hoodie and T-shirt orders are in. There were lots of orders this year.

FSA's are being completed by the end of October for grades 4 and 7.

Student/Parent/Teacher conferences- Take place Oct 23 1-7 pm, Oct. 24 1-3 pm. Early dismissal at 12:30 both days. Online sign up for 15-minute time slots. Learning goals will be set together with Student, Parent and teacher.

Book Fair will be running during Student/Parent/Teacher conferences on Wednesday and Thursday. Students will have a chance to walk through on Tuesday.

Photo retakes will take place on Friday Oct.18th. The proofs came back later than expected.

The Reading Together Program has started. Students will be reading twice a week with volunteers. The program will be running out of the Art Room now that curtains have been installed courtesy of the PAC.

STEM for girls will take place on Oct.22nd at Coldstream. 7 students have been chosen to participate in this Science, Technology, Engineering and Math program. This program aims to introduce girls to these fields as career choices.

Tulips have been planted in the garden.

Building expansion plans are still being discussed. 2 portables are hoping to be moved soon once inspections have been completed.

Christmas concert is scheduled for the first week of December. Wednesday Dec.4th and Thursday Dec. 5th are the tentative dates.

DPAC Report – Sarah Hanson

See report attached.

Discussion was held about bussing and transportation services. It was suggested by Shay Best for parents to write letters about specific concerns to the school board. The school board is obligated to read out loud all letters received at their board meeting.

Robin Cardew offered to look into traffic concerns on Silver Star road. Sarah Hanson is following up with Hillview Elementary as they are installing traffic signals. This topic will be added to next month's agenda.

Treasurer's Report – Christal Armstrong

Gaming grant was received in the amount of \$ 8740.00. This is the minimum amount BX qualifies for. Last year there was a surplus and the government passed on that surplus to schools in the form of bigger Gaming Grants.

The BX PAC account is looking good. Pizza Day sales are on par with last year. Christal A. to compare numbers at the end of the term to confirm.

Ongoing Business: Amanda Connor

Copies of PAC meeting minutes from September-November 2018 were found by Christal A. This means we are only missing minutes from December 2018, January-March 2019. The found minutes were uploaded onto Dropbox and added to the PAC Minutes binder.

Halloween Dance is scheduled for Thursday Oct. 24th from 5-7pm. All students are welcome but must be accompanied by an adult. Louise Alexander expressed concerns that no administration was able to attend due to them being away at a conference for the Pro D day on the 25th. Measures will be taken to make sure that the older students have adult supervision when they arrive. Volunteers are still needed at the dance. Amanda Connor to put out another request on Facebook. Decorations are being completed by students and comments were made about them looking forward to showing their parents at the dance.

Survey for BCTF workshops was completed. Only 31 people responded. "Advocating for your child" and Supporting your Child's learning" got the most votes. Thursday night and 6:00pm also got the most votes for convenient times. Since these topics have already been booked in the past at BX, discussion was held, and it was decided that Amanda Connor would book the "Social Media 4 Parents" to offer something different. Workshop to be booked for a Thursday night in January.

Accessible playground equipment was discussed. Sarah Hanson has been meeting with different companies and looking into grants available for this project. This will be a multiple phase project. Sarah Hanson is continuing to research and will be asking for a committee to be formed at the next meeting.

New Business – Amanda Connor

The Wishlist for 2019/2020 was presented by Louise Alexander.

Copy of Wishlist attached with check marks for items approved. Items highlighted are to be paid using funds from the Gaming account.

Notes:

\$200 per class was increased to add the Music class as a 20th division.

Hardship request of \$600 was divided in half and approved. \$300 to come from gaming.

All Magna tiles will be purchased for the Student Support Room. Classroom teachers can sign out.

Stem Bin supplies/bins. More information is being requested. Tabled

Stove was approved as it is used by the 6/7's for cooking. Microwave was not approved. Trish Hanke offered to donate a microwave to the staff room.

Yellow Bin Cart is being paid for by the school.

Printers- more information needed. Tabled.

Gaga Ball- more information needed. Tabled.

*not included on Wishlist:

Grade 7 Grad- \$2550.00 will be paid for out of Gaming

Starfish Packs: still to be paid for. Last year total was \$ 2625.00. This will come from the main account.

Events Calendar – Amanda Connor

Oct.11- BX t-shirt/hoodie orders due

Oct.15-Christmas fundraiser orders due

Oct.18-Hot Dog orders due

Oct.23/24- Student/Parent/Teacher interviews. Book Fair

Oct.24- Halloween Dance

Oct.25- Pro D day

Meeting adjourned at 9:19 pm

Next meeting to be held on Wednesday November 13, 2019 at 8:30 am in the BX School staff room

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Connor. Any noteworthy errors or omissions are unintentional

DPAC Report – Sarah Hanson – BX DPAC Representative

DPAC meetings always start with school representatives sharing a highlight, or a concern from their school and this meeting also asked for suggestions for speakers to come in during the year. Some shared concerns or topics for exploration were:

- Parent engagement on PAC
- Fundraising and use of funds
- Inclusive and accessible schools and playgrounds – guidelines/supports within district?
- Food security and breakfast/lunch programs around the district

Luke Friesen – new Director of Instruction for Student Learning spoke about the new reporting order and classroom assessment. District wide sessions were offered at local high schools. DPAC suggested that each school look at offering something as well – perhaps during a PAC meeting.

New Transportation Appeals Committee will be formed. This will be a way for parents to appeal answers received from the Director of Transportation when there is an issue. Previously there was no appeal process. Unsure when this committee will be in place.

Work to set next year’s school calendar start in early December with the Calendar Committee. Last year they solicited parent feedback – unsure of their plans this year.

French Language Advisory Committee will meet in November. I sit on this committee as a representative of Core French Schools (non-FI).

2-3 DPAC reps will be going to the DPAC Summit in November in Richmond.

Leadership Dinner for PAC Executives and School Administrators, Oct 28 – a chance to connect to other PACs from the district and get information from a variety of organizations. Members of BX PAC executive and VP Louise Alexander will be attending.

BX PAC is on top of all submissions to DPAC – pat on the back to us !

TREASURER'S REPORT AS OF OCTOBER 15, 2019			
TD Main Bank		Gaming Account	
Opening Balance:	22,166.07	Opening Balance:	6,883.41
Money In:		Money In:	
Sept Pizza - Hotlunches	5,264.00	Sept	0.00
Pizza Cash	583.00	Oct	<u>8,740.00</u>
QSP	35.63	Total Money In	8,740.00
Oct		Money Out:	
Pizza - Hotlunches	1,166.00	Sept	0.00
Pizza - Cash	86.00	Oct	<u>0.00</u>
Hot Dog Days	2,089.00	Total Money Out:	<u>0.00</u>
Lunch Moms	1,200.00	Ending Bank Oct 15, 2019	<u>15,623.41</u>
Total Money In	<u>10,423.63</u>	Account Balances	
Money Out:		Main Account	3,359.33
Sept Pizza 1	571.86	Vantage One Reserv	1,000.00
Pizza 2	595.54	Playground	2.78
Pizza 3	550.26	Gaming Account	15,623.41
Back 2 School BBQ	179.77	Butcher Boys Credit	1,801.31
*Support Curtains	86.97	*this expense will be reimbursed from the gaming account.	
Oct Bambora	173.86	Note: We have not paid out the hot dog days funds of:	
Pizza 1	600.54	\$2,032 and \$56.65 Bambora Fees	
Pizza 2	600.53		
Total Money Out:	<u>3,359.33</u>		
Ending Bank Oct 15, 2019	<u>29,230.37</u>		
At the start of Sept:	19,138.34		

