

# BX PAC Meeting Minutes

October 14, 2020

6:00pm

BX Gym

## **In attendance:**

Amanda Connor (PAC President), Tyler Galenzoski (Principal), Louise Alexander (Vice Principal), Brianne Boulter (Vice President), Shawna Brooker (Vice President), Rachael Milner, Marnee Maxted (Treasurer) Patience Meaker, Selena Russell (Member At Large), Mitch Sawyer, Kendra Sawyer, Justin Dziedzic, Shay Best, Denise Bateman (Past President)

## **Call meeting to order at 6:05pm by Amanda Connor**

Attendees were reminded to sign in and that their signature confirmed that they answer “NO” to all of the health check questions in order to adhere to Covid 19 protocols. All chairs were spaced 6 feet apart and masks were to be worn.

Introductions were made.

Motion made by Marnee M. to adopt the September meeting minutes. Seconded by Selena R. Discussion Held.

## **Motion carried.**

No amendments to the Agenda were made.

## **Principal’s report:** Tyler Galenzoski- Principal

School Culture: Masks are mandatory in the hallways for visitors, staff and students in grades 6 & 7. All other students are being asked to wear masks in the hallways. If you are picking up your child early from school, please call the office when you arrive, and a staff member will walk them out to you. Appointments are needed to enter the school. If you have an appointment, please sanitize, sign in, and wear a mask.

Parent/Teacher/Student conferences will be held on October 29 and 30<sup>th</sup>. Early dismissal at 11:30am on both days. Busses will be running. An electronic booking system will be used to book your appointment on Oct. 29 between 12:30pm-4:00, 5:00pm-7:00pm and on Oct. 30 between 12:30pm-2:30pm. Some teachers will be accommodating earlier meeting times. Meetings will be virtual using the Microsoft Teams platform. Parents who do not have access to a computer will be accommodated. These meetings are for the purpose of setting goals in Literacy, numeracy, and engagement so students should also attend these meetings.

Reporting order. There are no letter grades. We are asking teachers to plan out their year so parents know when to expect a report of their child’s progress. The first report will be Science, followed by Fine Arts, then Literacy, numeracy, and engagement. Teachers that use Fresh Grade will report more frequently. If you would like to know how your child is progressing, please contact their teacher directly.

Building update. The Music Room is projected to be finished by the end of October. There is also a push to get one of the classes out of the library and into the new building by the end of October. The construction has been difficult for those classes who do not have a permanent classroom. Efforts are being made to finishes those spaces first to accommodate these classes.

Shake out drill. Students will have Earthquake Awareness on Oct.15<sup>th</sup>. Earthquake drills have not been done at BX in the past, however, it was decided that all kids should know what to do in case they are somewhere and experience one.

Parking lot and Pick up. The school has a crossing guard manning the crosswalk on Silver Star Rd for 15 minutes in the morning and 15 minutes after school. Some juggling of staffing has made this possible. The drop off lane in the morning has been going well thanks to the modeling done at the beginning of the school year by the PAC. We still remind parents that there is NO PARKING in the main lot or the staff lot.

Halloween will be celebrated at the school on Friday Oct.30<sup>th</sup>. Dressing up is encouraged and virtual activities will be planned.

Retakes of individual photos will take place on November 5<sup>th</sup>.

Starfish backpacks are needed again this year. The school would like 7 to be sponsored up from 6 last year.

Mr. Galenzoski will be retiring as principal at Christmas break. Lance Johnson will be the new principal at BX Elementary starting in January 2021. Mr. Johnson comes to BX from Lavington Elementary and has been invited to the next PAC meeting for introductions.

Remembrance Day ceremony will be virtual this year. It will take place on Nov.10<sup>th</sup>.

BX Elementary will be used as a voting station in the Provincial election. Visitors will access the gym through an outside door and will not be permitted in the school. Election Volunteers will have the use of one bathroom. The school will be thoroughly cleaned after the election.

BX Shirt Days are EVERY Friday. Students are welcome to wear their BX shirts, their pink shirts or wear grey/black to show their school spirit. T-shirt orders will be going out shortly.

### **DPAC Report –**

Sarah Hanson was not able to attend. DPAC is working on hosting another virtual townhall addressing how contact tracing is done in the schools. After the exposure at Fulton Secondary, DPAC feels it would be of interest to parents to know how IH conducts their contact tracing in a school environment. Details to follow.

### **Treasurer's Report – Marnee Maxted**

\*see report attached.

A new format is being used to convey the PAC's account information. The Gaming account at TD has been set up and funds will be transferred once the gaming grant is received at CIBC. This will allow the PAC to have both the General Account and the Gaming Account at one bank. Signing authority has been giving to Amanda Connor (President), Brianne Boulter (Vice President) and Marnee Maxted (Treasurer) on both accounts. Denise Bateman and Karyn Lawrence will close the account at CIBC once this year's Gaming Grant has been transferred. The Gaming Grant this year is \$8700.00. Marnee M. proposed allocating \$5000 of the gaming fund into our Inclusive Playground Fund as this has not been done yet. The PAC Executive will discuss how much of the funds from this year's grant should also be allocated.

## Ongoing Business: Amanda Connor

Cob's Bread- a \$76.00 cheque was received from Cob's Bread from last year's "Raise the Dough" campaign. The PAC has signed up for this campaign again for the 2020/2021 school year. Parents are reminded to advise Cob's Bread that you are raising dough for BX Elementary PAC whenever you make a purchase at the Anderson Way location. 5% of your purchase is donated to the BX PAC.

Halloween Treat Day- The PAC will be handing out a Halloween Treat Bag to all students on Oct.30<sup>th</sup>. In lieu of a Halloween Dance, the PAC has used some credit at Butcher Boys to provide a treat for the students.

DFS Christmas Fundraiser- This is the only fundraiser planned for this term. The poinsettia/door swag fundraiser is not being offered by the local nurseries this year. DFS will be run completely online. Shipping will only be offered to home as school pick up is not an option this year due to safety concerns. Please support this fundraiser if you can as our fundraising options this year are limited.

Election of Secretary. This position has been vacant for 18 months. Rachael Milner was nominated. No other nominations. **Elected by acclamation.**

### New Business – Amanda Connor

The 2020/2021 school Wish List was presented by Tyler Galenzoski. Please see attached sheet. The attendees went through the items and decided yes, no or deferred. Items deferred needed more information and will be presented again at the next meeting. If you have any questions about the items listed, please contact the PAC.

\*\*See attached Wish List

### Notes:

- Clipboards were decided to be purchased by the school
- Science Funds for Chemistry learning was decided to be purchased by the school
- Sewing machine was deferred for further consultation
- Brain Pop was deferred until a quote can be obtained as the PAC felt that amount was low in comparison to previous years.
- Rainbow tables were decided to be purchased by the school.
- Wobble Stools were decided by Mr. Galenzoski not to be purchased. Instead, he asked that 2 additional Rocker Chairs be purchased. These items will be property of the Learning Resource Room and signed out.
- All literacy items will be purchased for the library to allocate. Shay Best will confer with the teachers and put together one list to ask the PAC for funding.
- Gaga Ball is deferred until a quote can be obtained
- Sails and posts for the garden is deferred until a quote can be obtained. Rachael M. is going to contact the Cancer Society as funding may be available for the sails.
- All technology is deferred until the school consults its technology plan
- Hardship funds were split in half as the PAC can use gaming funds for items not used for curriculum.
- Bussing will be approved but the amount is to be determined. There are still funds left in the school's bussing account because of the shut down.
- Starfish Backpacks will be funded. The need is up this year. Tyler will confirm number he would like the PAC to sponsor as there are some other groups offering sponsorship this year.
- Grade 7 Grad will be given \$50 per student. There are 52 grade 7's currently enrolled. This money will come out of our gaming account.

**Events Calendar – Amanda Connor**

Oct. 21 – Twin Day

Oct.23- Pro D Day

Oct. 29/30- Early Dismissal at 11:30 am. Parent/Student/Teacher conferences

Nov. 5 -Picture retakes

Nov. 11 Remembrance Day, Nov.12 & Nov. 13 are Non instructional Days. No School

Nov. 18 Crazy Hat Day. PAC Meeting

**Meeting adjourned at 7:30 pm**

**Next meeting to be held on Wednesday November 18, 2020 @ 6:00pm in the BX Gym**

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Connor. Any noteworthy errors or omissions are unintentional

PAC Treasury Report as of:		October 13, 2020	
		Curr Yr Budget	Curr Yr Actual
<b>REVENUE ACTIONS</b>			
401 BAMBORA			8,271.10
402 E-Transfers - Pizza Day			42.00
403 Special Hot Lunch			
404 DFS - Fundraiser			
405 Hot Dog Lunch			
406			
407			
408			
409			
410			
411			
412 Mabel's Lables			5.40
413 Butcher Boys			1,875.00
414 COBS Bread			76.00
415 Miscellaneous			353.35
<b>Revenue Total:</b>			<b>10,622.85</b>
<b>EXPENSE ACTIONS</b>			
501 Bank Fees			
502 Dominos			-2,050.87
503 Bambora Fees			
504 Starfish Backpacks			
505 School Wish List			
506			
507			
508			
509			
510			
511			
512			
513			
514			
515			
<b>Expense Total:</b>			<b>-2,050.87</b>
<b>Profit / Loss:</b>			<b>8,571.98</b>
		Estimated	Actual

Main Bank Balance:	<b>\$35,375.12</b>
Savings Balance:	

BANK SITUATION SUMMARY YTD:	
Starting Bal Curr. School Year:	26,803.14
Bank Bal YTD Curr. School Year:	35,375.12

GAMING ACCOUNT	
Opening Balance Sept 2020	5,249.88
Withdrawals	
Deposits	8,760.00
Current Balance	14,009.88

  

BUTCHER BOYS CREDIT	
Opening Balance Sept 2020	4,418.90
Withdrawals	-39.29
Deposits	
Current Balance	4,379.61

Prepared by Marnee Maxted as a volunteer treasurer of the BX PAC. These statements have not been reviewed, audited or analyzed and the preparer accepts no liability.

## BX PAC WISHLIST 2020/2021

		Category	Requester	What would you like?	Who is the item for?	How Much?
	1.	Class Materials	Angie Rivard	Class set of clipboards	Students	\$50
	2.	Class Materials	Kaitlyn/Joan	Student Whiteboards x30	Students	\$90
	3.	Class Materials	Kaitlyn/Joan	Kids Lap Tray x5	Students	\$64
	4.	Class Materials	Karen Holman	Countdown Timers to visually preload end times for students 2 – 12" x \$64.95 = \$130 +tax AND 5 – 3" x \$42.95 = \$215 +tax	EA/Students	\$400
	5.	Class Materials	Karen Holman	Oral Language/Board Games	Students	\$200
	6.	Class Materials	Lisa Quiring	Replacement Pen for Smart Board (set of 4)	Teacher	\$30-\$50 USD
	7.	Class Materials	Marie Braun	Art Drying Rack	Class	\$212.50
	8.	Class Materials	Marie Braun	Wooden Handwriting without tears letter set	Class	\$32.95 USD
	9.	Curriculum	Lisa Quiring	Science Funds for Chemistry Learning	Students	\$50
	10.	Curriculum	Sarah Kwantes	Sewing Machine	Intermediate Students	\$400
	11.	Curriculum	Sarah Kwantes	Cooking and materials for STEM Challenges (science technology, engineering, math)	Div. 3 Students	\$200
	12.	Enhanced Opportunities	Marie Braun	Brain Pop Subscription	Primary Students	\$600
	13.	Enhanced Opportunities	Sarah Kwantes	Merge Cubes	Students	\$200
	14.	Furniture	Brianne Martin	Rainbow Table	Whole Class	\$384
	15.	Furniture	Kaitlyn/Joan	Wobble Stools x2	Students	\$125
	16.	Furniture	Karalyn Pentland	Rocker Chair x2 + 2	Students	\$460
	17.	Furniture	Michelle Dias	Rainbow Table	Whole Class	\$384
	18.	Furniture	Lisa Quiring	Bean Bag Stuffing	Students	\$40
	19.	Literacy	Angie Rivard	Update classroom home reading chapter books for students	Students	\$200
	20.	Literacy	Brenda Thomson	Update/Add to classroom library (high interest/low level, replace missing books from series, recommended reads for grade 5/6)	Students	\$250
	21.	Literacy	Lisa Quiring	High Interest/low level books for home reading	Students	\$100
	22.	Literacy	Louise	Reading intervention materials (Jan Richardson)	Students	\$450
	23.	Literacy	Marie Braun	Set of 50 Books to replace/replenish our classroom home reading	Class	\$100
	24.	Playground	Steffi van Dun	Gaga Ball	All Students (outside game)	\$400
	25.	Playground	Steffi/Alison	Sails – posts for the garden	All students and outdoor learning	\$400-\$800
	26.	Technology	Angie Miller	Student ipads	Class	\$3500
	27.	Technology	Brianne Martin	Teacher iPad	Teacher	\$1000
	28.	Technology	Lisa Quiring	Class ipad	Student/Tea	\$600

		Category	Requester	What would you like?	Who is the item for?	How Much?
					cher	
	29.	Whole School	Tyler	BX Badge Prizes	All students	\$300
	30.	Whole School	Tyler	\$200 per teacher	20 Divisions + Music	\$4200
	31.	Whole School	Tyler	Hardship \$ to help support field trips, school supplies, etc.	Students & Families in need	\$300 \$300
	32.	Whole School	Tyler	Bussing (for field trips)	1 per division (20 divisions x \$180)	\$3600

33. Starfish backpacks ?

34. Grade 7 Grad  
\$50 x 52 students \$2600

**KEY**

Green: YES      Green: YES from gaming funds      Red: No      Blue: Deferred