

BX PAC Meeting Minutes

November 18, 2020

6:00pm

BX Gym

In attendance:

Amanda Connor (PAC President), Tyler Galenzoski (Principal), Louise Alexander (Vice Principal), Shawna Brooker (Vice President), Rachael Milner (Secretary), Marnee Maxted (Treasurer), Selena Russell (Member At Large), Mitch Sawyer, Kendra Sawyer, Shay Best, Sarah Hanson (DPAC), Trish Hanke (Member At Large), Lance Johnson (Principal at BX in January)

Call meeting to order at 6:06pm by Amanda Connor

Attendees were reminded to sign in and that their signature confirmed that they answer “NO” to all of the health check questions in order to adhere to Covid 19 protocols. All chairs were spaced 6 feet apart and masks were to be worn.

Introductions were made.

Motion made by Rachael M. to adopt the October meeting minutes. Seconded by Marnee M. Discussion Held.

Motion carried.

Amanda C. asked that the topics which were scheduled for Sarah H. to speak of, be moved up in the agenda as Sarah H. needed to leave early. The Inclusive Playground vote was moved to the top of the Ongoing Business section. No other amendments were made.

Principal’s report: Tyler Galenzoski- Principal

Culture Report- Masks in the hallways and all common spaces are mandatory for all staff, adults and grade 6/7’s. K-5 are strongly recommended to wear them. An email will be sent by the school clarifying this protocol. There are different levels of concern among the staff. It moves in waves of concern and confidence. All staff have been reminded to follow the pandemic protocols in place at all times. There is a video on the SD22 website and the BX website that discussing how contact tracing is done when there is a school exposure. The video can be found under the “Parent Tab” on the websites.

Reporting Order-There are no letter grades. Teachers have a plan for year-long assessment and communication with parents for the school year. They are required to report on Literacy, numeracy, and student engagement in January. Some teachers are concerned about the gap in learning impacted by the Covid 19 shut down in the spring and will report to parents what they see. If you are not getting communication from your teacher, please contact them directly.

Building update- We have students using the first classroom and the music room. The estimated completion is targeted at spring break. Parents should be aware that CCV (Closed Caption Video) is being installed in the hallways and the outside of the building. There is no sound and it is on a locked server that administration can access if needed.

Federal School Money- BX is getting approx. \$4500 to support classes with; Health and Safety (small group supplies so that they can switch them out to quarantine them) and resources for target students needing supports and materials. BX will be using money to also support virtual field trips. Each class is allocated funds that need to be spent by mid December. Any remaining funds will be pooled and used before the end of January.

Parking lot and pick up- A notice was sent home from the PAC reminding parents of the rules when using the Drop Off Lane in the mornings. There are still many parents not following the rules which is leading to congestion and frustration. Mr. Galenzoski will be talking to the students at the next assembly about the rules and asking them to remind their parents. Shay B. brought up a concern about the situation after school on Dedecker Rd. Students are not looking before they cross the road to meet their parents, parents are making U-turns on the road and students walking home along that road are at risk with the added congestion. The PAC would like to remind all parents to exercise caution, drive slowly, and remind their children to watch for cars. This situation is not expected to last. Once construction is complete, more parking on the school grounds will be available.

School Website-PACs in the district will no longer have their information displayed on the school's website. BX PAC has asked that our email address and Facebook page be listed so that parents can get in touch with us.

Remembrance Day Virtual Assembly- This assembly was done by Louise Alexander and focused on teaching the students a message of peace and freedom on earth. Our own Miss Romy, a veteran and lunch hour supervisor, visited each class in uniform and talked with the students about Remembrance Day. Miss Romy is still fielding questions from students and we appreciate her service and dedication to the students at BX.

Wish List purchases- The 2020/2021 Wish List will be completed tonight. Mr. Galenzoski brought in the "NED" presentation to the school. The message of this presentation is **Never give up, Encourage others, and Do your best.** The students were engaged, and older students still remember the mantra from previous years. Yoyo's from the presentation were on sale all last week.

Farewell- Mr. Galenzoski will be announcing his retirement at the end of December to the students at the assembly on Friday Nov. 20th.

DPAC Report –

The DPAC presented the video about contact tracing when there is a school exposure. The video has been uploaded to the SD22 website under the "Parent" tab. The DPAC will continue to focus on advocacy and let PAC's know that their role is advocacy and not fundraising. Sarah H. will be holding an executive position on the DPAC so if any BX parent is interested, the position of DPAC Rep. for BX can be made available. The DPAC was not consulted about the removal of PAC information from school websites. Tyler G. advised that the decision was made due to liability and the fact that the site information is not monitored. The BX PAC will investigate whether running its own website would be beneficial.

Treasurer's Report – Marnee Maxted

*see report attached.

The gaming account has been moved to TD so now both PAC accounts are at the same bank.

Ongoing Business: Amanda Connor

Inclusive Playground Purchase Vote- Sarah H. presented a quote to have the primary playground retrofitted with inclusive elements (see attached). The membership discussed and agreed we would go ahead with the purchase. Tyler Galenzoski advised that the district will use some of the construction funds to pay for a rubber surface, that the Inclusive Playground Committee originally wanted, because they have to install the primary playground in it's new location anyway. Because of this, it was discussed that it would be advantageous to purchase the swing at this time as well so that it could be installed on the rubber surface and save on installation costs. Amanda C. made a motion to support the purchase of the inclusive retrofit items and the swing. Discussion was held. **Motion carried.** Sarah H. will submit a quote for all items to Tyler G to submit to the district. The PAC has the money to purchase the retrofitted items and it was discussed that the gaming grant for next year could be used to pay off the swing from the district.

DFS Christmas Fundraiser & Poinsettia Fundraiser- The DFS Fundraiser was poorly supported. The PAC believes it was due to the online only platform and ship to home shipping rates. Shawna B. was able to book a last-minute spot with Growing Smiles so that we can offer poinsettias and other Christmas themed greenery for sale. The fundraiser will run from November 17th to November 25th with pick up at the school arranged for December 10th.

School website- as stated above, the school will no longer have the PAC information (minutes etc.) hosted on their website. Meeting minutes are emailed out to the PAC email list and available on the Hotlunches.net ordering website. The PAC will discuss if launching its own website would be beneficial.

Wish List 2020/2021- *see attached. All remaining items that were deferred from the previous meeting were discussed.

NOTES:

#12 Brain Pop was increased to \$1600.00. This will purchase licences for primary and intermediate classes to use. More than one class can use a licence.

#19-23- Shay B. requested \$700.00 to fill the requests of these teachers. Books will be purchased for the library and teachers will sign out

#24- Gaga Pit quote came back at approx. \$5000.00. Tyler G. advised that the district would include the rubber surface when it installs it for the Inclusive Playground. The PAC discussed and decided that it was advantageous to go ahead with it now so that it can be completed while the expansion is being done and to save on the installation of the rubber surface. Amanda C. will submit the quote to Tyler, who will forward to the district to purchase.

#25- The PAC decided that the sails and posts for the garden were no longer needed as the music room has been completed, and music classes were not being held outside in the garden anymore.

#26- The school's tech plan will pay for this

#27- PAC will purchase an ipad for the new division. This ipad will be the property of the BX Library.

#28- Was declined on Tyler G.'s advice.

#32- The Bussing account still has \$2600.00 left over from last year. The PAC agreed to give \$1000.00 to top it back up to \$3600.00. This fund may be used for virtual field trips this year.

#33- Tyler G. advised that the school currently has 7 Starfish Packs. The PAC agreed to fund them all at \$525 per pack

#34- Grade 7 Grad was approved last month but another student was added bringing the total to 53. The PAC agreed to add \$50.00

New Business – Amanda Connor

Snow Removal from Parent Parking Areas- Amanda C. emailed Tyler G. regarding the removal of snow from the areas on Silver Star Rd., East Vernon Rd. and the BX Community Park where parents park. She also asked that the pathway from the Firehall to the crosswalk be cleared of snow. Tyler G. will contact the district to discuss.

Hardship Pizza- The PAC will cover the cost of pizza for 17 students identified by the school as hardship. Leah Durand has an account and will order on their behalf.

Events Calendar – Amanda Connor

November 23- OPA! Orders due

November 25- Poinsettia orders due

December 1- OPA! Hot Lunch

December 4- Vernon Teach & Learn Fundraiser Night

December 9 -PAC meeting – TBD

December 10- Poinsettia Pick up

December 16- Christmas sweater/hat Day

December 18 – Last Day of school

Meeting adjourned at 7:20 pm

Next meeting to be held on Wednesday December 9, 2020 – To Be Determined

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Connor. Any noteworthy errors or omissions are unintentional

PAC Treasury Report as of:		November 18, 2020	
REVENUE ACTIONS		Curr Yr Budget	Curr Yr Actual
401	BAMBORA		
402	E-Transfers - Pizza Day		9,287.41
403	Special Hot Lunch		68.00
404	DFS - Fundraiser		7.00
405	Hot Dog Lunch		
406			
407			
408			
409			
410			
411	Lunch Mom's		730.00
412	Mabel's Lables		5.40
413	Butcher Boys		1,875.00
414	COBS Bread		76.00
415	Miscellaneous		353.35
Revenue Total:			12,402.16
EXPENSE ACTIONS			
501	Bank Fees		
502	Dominos		-4,230.11
503	Bambora Fees		
504	Starfish Backpacks		
505	School Wish List		
506			
507			
508			
509			
510			
511			
512			
513			
514			
515			
Expense Total:			-4,230.11
Profit / Loss:			8,172.05
		Estimated	Actual

Main Bank Balance: **\$34,975.19**
Savings Balance:

BANK SITUATION SUMMARY YTD:	
Starting Bal Curr. School Year:	26,803.14
Bank Bal YTD Curr. School Year:	34,975.19

GAMING ACCOUNT	
Opening Balance Sept 2020	5,249.88
Withdrawals	
Deposits	14,301.46
Current Balance	14,301.46

BUTCHER BOYS CREDIT	
Opening Balance Sept 2020	4,418.90
Withdrawals	-510.32
Deposits	
Current Balance	3,908.58

Prepared by Marnee Maxted as a volunteer treasurer of the BX PAC.
These statements have not been reviewed, audited or analyzed and the preparer accepts no liability.





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 North Vancouver B.C. V7G 2E5
 Ph: 604 990 9187 / 1 800 816 6949
 info@swingtimedistributors.com

Quotation

Date	Estimate #
2020-10-15	8641

Name / Address
BX Elementary 5849 Silver Star Rd Vernon B.C.V1B 3P6

Ship To
BX Elementary 5849 Silver Star Rd Vernon B.C.,V1B 3P6

Project	Terms	Rep	FOB
VIP Upgrades	Net 30	JR	Med Hat

Qty	Item	Description	Price	Total
1	V09188-2	VIP Addition to Existing Structure	7,806.00	7,806.00
1	Shipping	Shipping	450.00	450.00
		GST	5.00%	412.80
		PST	7.00%	577.92
			Tax	\$990.72
			Total	\$9,246.72

Signature _____

		Category	Requester	What would you like?	Who is the item for?	How Much?
	1.	Class Materials	Angie Rivard	Class set of clipboards	Students	\$50
	2.	Class Materials	Kaitlyn/Joan	Student Whiteboards x30	Students	\$90
	3.	Class Materials	Kaitlyn/Joan	Kids Lap Tray x5	Students	\$64
	4.	Class Materials	Karen Holman	Countdown Timers to visually pre-load end times for students 2-12" x \$64.95 = \$130 +tax AND 5-3" x \$42.95 = \$215 +tax	EA/Students	\$400
	5.	Class Materials	Karen Holman	Oral Language/Board Games	Students	\$200
	6.	Class Materials	Lisa Quiring	Replacement Pen for Smart Board (set of 4)	Teacher	\$65
	7.	Class Materials	Marie Braun	Art Drying Rack	Class	\$212.50
	8.	Class Materials	Marie Braun	Wooden Handwriting without tears letter set	Class	\$43
	9.	Curriculum	Lisa Quiring	Science Funds for Chemistry Learning	Students	\$50
	10.	Curriculum	Sarah Kwantes	Sewing Machine	Intermediate Students	\$400
	11.	Curriculum	Sarah Kwantes	Cooking and materials for STEM Challenges (science technology, engineering, math)	Div. 3 Students	\$200
	12.	Enhanced Opportunities	Marie Braun	Brain Pop Subscription	Primary Students	\$1600
	13.	Enhanced Opportunities	Sarah Kwantes	Merge Cubes	Students	\$200
	14.	Furniture	Brianne Martin	Rainbow Table	Whole Class	\$384
	15.	Furniture	Kaitlyn/Joan	Wobble Stools x2	Students	\$125
	16.	Furniture	Karalyn Pentland	Rocker Chair x2 + 2	Students	\$460
	17.	Furniture	Michelle Dias	Rainbow Table	Whole Class	\$384
	18.	Furniture	Lisa Quiring	Bean Bag Stuffing	Students	\$40
	19.	Literacy	Angie Rivard	Update classroom home reading chapter books for students	Students	\$700
	20.	Literacy	Brenda Thomson	Update/Add to classroom library (high interest/low level, replace missing books from series, recommended reads for grade 5/6)	Students	
	21.	Literacy	Lisa Quiring	High Interest/low level books for home reading	Students	
	22.	Literacy	Louise	Reading intervention materials (Jan Richardson)	Students	\$450
	23.	Literacy	Marie Braun	Set of 50 Books to replace/replenish our classroom home reading	Class	
	24.	Playground	Steffi van Dun	Gaga Ball	All Students (outside game)	\$5000
	25.	Playground	Steffi/Alison	Sails – posts for the garden	All students and outdoor learning	\$400-\$800
	26.	Technology	Angie Miller	Student ipads	Class	\$3500
	27.	Technology	Brianne Martin	Teacher iPad	Teacher	\$1000

	28.	Technology	Lisa Quiring	Class ipad	Student/Tea	\$600
	29.	Whole School	Tyler	BX Badge Prizes	All students	\$300
	30.	Whole School	Tyler	\$200 per teacher	20 Divisions + Music	\$4200
	31.	Whole School	Tyler	Hardship \$ to help support field trips, school supplies, etc.	Students & Families in need	\$300 \$300
	32.	Whole School	Tyler	Bussing (for field trips)	1 per division (20 divisions x \$180)	\$1000
	33.		Tyler	Starfish Backpack Program	7 packs @ \$525/per	\$3675
	34.		Tyler	Grade 7 Grad	53 students @ \$50/per	\$2650

Total Spending for Wish List

General Account: \$18587.00

Gaming Account: \$4562.50

Green: Yes

Green highlighted: Yes, from gaming funds

Red: No

